

## Volunteer Agreement

All volunteers aged 16 years and above are responsible for their own health and safety and are required to sign their own Volunteer Agreement & Position Description.

All volunteers aged 15 years and under (child) must be actively supervised by a parent or guardian. The parent or guardian is responsible for the health and safety of the child and is required to sign this Agreement & Position Description on their behalf.

### Responsibilities and Expectations of Volunteers

A Volunteer is expected to agree to this Volunteer Agreement which requires volunteers to be aware of and meet the responsibilities and expectations outlined in this Agreement.

By signing this Agreement, you acknowledge that you will:

1. Make reasonable endeavours to undertake tasks outlined in any position description or otherwise agreed.
2. Treat fairly and respectfully other volunteers, employees and contractors of the Trust.
3. Maintain and respect any information and/or data viewed during their service with the Trust as confidential, and to use common sense with any information that could reasonably be considered as sensitive.
4. Respond to any reasonable request or directive from the relevant Trust employee, and/or communicate any objection to any such request or directive.
5. You are responsible for your own health and safety at events. Follow any relevant Trust policies and/or procedures, including adherence of health and safety requirements and standards around notifying a Trust staff member of any health & safety concerns.
6. Verify that you are fully vaccinated via My Vaccine Pass.
7. Look out for the health and safety of other people in your group. Parents must supervise children, under the age of 16, at all times.
8. Follow the requirements of the Child Protection Policy and Data Protection Policy.
9. Authorise the use of your image in any publicity photos or video footage captured during the duration of the volunteering activity.
10. Seek work opportunities appropriate to your skills, interests and aspirations.
11. Be committed to give high quality service.
12. Actively accept opportunities for job training and personal development.
13. Carry out all work responsibly and ethically.



14. Speak out about any concerns that might affect your work relationships or quality of service.
15. See yourself as a valued team member with the right to contribute to decisions that affect your work.
16. Value and support other team members.
17. Respect the Trust property at all times.
18. Give reasonable notice if you are unable to fulfil your volunteering duties.

More information detailing the Trust's statement about volunteering can be found [here](#).

#### Acknowledgement of Agreement

I accept this Agreement relating to my voluntary employment with the Beautification Trust. I am aware of my responsibilities and expectations.

I understand that if I am under 16 years of age, a parent or guardian must sign this Volunteer Agreement on my behalf and must agree to actively supervise and take responsibility for me at the event.

